

# BOARD OF EDUCATION MEETING, ENGADINE CONSOLIDATED SCHOOLS

## Regular Meeting Minutes, January 17, 2024- High School, Room 104

1. **Call to order/ Pledge of Allegiance:** Meeting called to order at 6pm by President Schroeder.

2. **Welcome/ Roll Call:** Present: Chapman, Koerner, Nelson, Schroeder, Solar

Absent: Hopper, Moore

Staff Present: one

Others Present: two

### 3. **Reorganization of the Board:**

#### A. **Selection of a Temporary Chairperson.**

1. Mr. Alvesteffer was appointed temporary chairperson.

#### B. **Election of Officers:**

1. Motion by Chapman, supported by Koerner to nominate Daryl Schroeder as president. M/C

President Schroeder chaired the meeting from this point on.

2. Motion by Koerner, supported by Solar to nominate Leslie Chapman as vice president. M/C

3. Motion by Koerner, supported by Chapman to nominate Nicole Solar as secretary. M/C

4. Motion by Chapman, supported by Koerner to nominate Marge Nelson as treasurer. M/C

### 4. **Additions/ Revisions to Agenda:**

Board Action Items- J. Sanitation Services (Zellar)

5. **Approval of Consent Agenda:** Motion by Solar, supported by Chapman that the consent agenda be approved as presented. M/C

### 6. **Board Discussion/ Reports:**

A. **Guest Speakers/ Meet the Staff:** none

#### B. **K-12 Administrator/ Instructional Coach- Mrs. Luoto:**

1. Professional Development

a. Least restrictive environment

b. Probationary and non-certified teacher PLC

c. EUPSSPA meeting

d. David Garcia- speaker, QBS safety care, EWIMS

2. David Garcia Assembly/ Mental Health Fair

3. End of Semester 2

4. Observation #2 and mid-year progress for probationary teachers

5. 2<sup>nd</sup> Semester schedule changes

#### C. **Superintendent/ 7-12 Principal- Mr. Alvesteffer:**

1. Board Appreciation Month

2. Tri-County January- 18th

3. Ballot Language for the 19 mils has been approved

4. 31aa Mental Health and Safety Grant

5. New Policies. NWEA Testing

6. Upcoming Dates to Remember- 1/19-end of semester, 1/22-P.D. day, 2/21- Board Meeting

**D. President's Report:**

1. Need to come together to accomplish goals

**E. Board/Committee Reports:**

1. Budget & Operations- LED Lighting Proposal and Starr Commonwealth for trauma
2. Workforce & Recruitment- Superintendent evaluation process
3. Community & Volunteer- reviewed millage renewal, community concerns, combine boosters

**F. Sports Update:** none

**G. EUPISD update:** sudden death of a board member

**7. Public Input:**

- A. Sports Participation Fees- not getting paid
- B. Volunteers to the Coaches- not getting approved
- C. Background Checks- needed with all volunteers/staff
- D. Sports Program needs Leadership

**8. Board Action Items:**

**A. Setting Board meeting dates and times:** Motion by Koerner, supported by Chapman that the monthly Board of Education meeting be the third Wednesday of each month at 6:00 p.m. in Engadine. M/C

**B. Naming a Bank of Depository:** Motion by Nelson, supported by Chapman that the First National Bank of St. Ignace-Naubinway be named the bank of record for the general fund, lunch fund, and debt fund; the Tahquamenon Area Credit Union be named the bank of record for the activity fund and MILAF for the general fund investments. The Superintendent will be authorized to invest all excess funds at the highest rate available. M/C

**C. Authorization to sign checks:** Motion by Nelson, supported by Chapman that Andrew Alvesteffer (Superintendent) should be authorized to sign all checks, with Daryl Schroeder (Board President) and Marjorie Nelson (Board Treasurer) as back-up signers, and Sharon French (Superintendent Secretary) and Kristie Anderson (EUPISD) be authorized access to all school accounts. M/C

**D. Official Notice of Publication:** Motion by Nelson, supported by Koerner that the "St. Ignace News" be the official newspaper for printing:

1. Registration Notices
2. Election Notices
3. Notice of Budget Hearings
4. Notice of Truth in Lending Hearings

All other notice will be published in "The Advisor" and/or "Newberry News" M/C

**E. Appointment of Standing Committees:** Motion by Chapman, supported by Nelson that the committee assignments are approved as presented. M/C

**F. Hire Cafeteria Aide:** Motion by Koerner, supported by Chapman to hire Sandra Zelenka as a cafeteria aide for three hours per day, effective Monday, December 11, 2023. M/C

**G. Hire 7-12 Classroom Aide:** Motion by Solar, supported by Chapman to hire David Livermore as a 7-12 classroom aide for the remainder of 2023-2024 school year using At Risk Funds, effective Wednesday December 13, 2023. M/C

**H. 31aa Mental Health Services:** Motion by Solar, supported by Koerner to approve the purchase of 31aa mental health services through Starr Commonwealth. M/C

**I. First Reading of Policies:** Motion by Chapman, supported by Solar that this is the first reading of policies: Vol. 37, No. 2- 7540.03, 7540.04, 8300, 8305, 8315, 9700.01, Special Update- 0122, 1420, 3130, 3131, 3142, 3220. M/C

**J. Trash Services:** Motion by Chapman, supported by Koerner to approve the transfer of monthly trash services from GFL Environmental (\$379/mo) to Zellar Sanitation (\$220/mo). M/C

**9. Other Business:** none

**10. Adjournment:** Motion by Chapman, supported by Koerner that we adjourn at 6:48 p.m. M/C

Respectfully submitted,

Nicole Solar, Secretary